

# Local County Dependency Case Flow: Pre Dependency Finding

**30-Day Shelter Care Review**  
Order required every 30 if child out of home

## New Dependency Filing

DCYF follows X County Shelter Care Process, starting with email to partners.  
DCYF reaches out to Clerk's Office to obtain case schedule dates.  
DCYF take dependency petition to the Superior Courts Clerk's Office 123 Division to file.

## DCYF Files New Petition

Clerk issues Case Schedule/First Hearing/Shelter Care hearing date/time. Enter attorney information per the attorney assignor's directive

DCYF sends the petition with date and time of the first shelter care/first appearance. Follow up with supplemental information in the 10-Question document to legal parties

X County Parent Attorney Group, the assignor designates a parent attorney for each parent/guardian

GAL Supervisor or designee responds with which GAL will cover the hearing

**Order from hearing:**  
Dependency Petition (DPP)

72-hours

## Initial Shelter Care Hearing

Court determines attorney appointments and completes orders.

AAGs circulate order(s) at the hearing to all parties for review and signature.

GAL completes Order Appointing GAL and Order Appointing Attorney (Youth)

ECC/FTC Coordinator, attends hearing and offers parents information on the two programs if petition is marked.

**Hearing Codes:**  
SCUHRG –shelter care hearing uncontested.  
SCCHRG –additional shelter care hearings –contested

Schedule Next Hearing: if directed

**Order from hearing:**  
Shelter Care Hearing Order (SCOR)  
Order and Authorization RE: Healthcare and Education (ORHCE)  
Order Appointing GAL (ORAPGAL)  
Order Assigning Lawyer (OAPAT)  
Order Removing Assigned Lawyer (OR)  
Dependency Genetic Testing (OR)

## 30 Day Shelter Care Review Hearing

AGs circulate proposed order 24 hours in advance.

ECC/FTC Coordinator attends to follow up and offer support/resources.

**Hearing Code:**  
RVWHRG—Review Hearing  
(a hearing to review or modify an alternative residential placement) -will update soon to a unique hearing code

Schedule Next Hearing: RVWHRG

**Order from hearing:**  
Order Regarding Continued Shelter Care (OACSC)

30

## Fact Finding Trial

Action Required by AAGs

**Parties Continue** (past 75 days needs order granting exceptional circumstance) the hearing it is now a motion to continue and diverts process.  
To be FFHRG trial enter Order: Default or Agreed Order

**Hearing Code:**  
FFHRG—fact finding hearing

**Order from hearing:**  
Order of Dependency (Code based off selection)  
**Dismissal** will be **ORDNE** based off Order of Dependency  
Order of Disposition on Dependency (ORDD)

Timeliness Objective 1  
**Fact-Finding w/in 75 Days**  
Dep Order entered or FF Trial held

## Motion to Continue

Party requesting the continuance circulates Motion and proposed order

**Hearing Code:**  
MHRG—Motion Hearing

Schedule Next Hearing: FFHRG

**Order on Motion to Cont Fact Finding:**  
(Codes based off selection)

## Fact Finding Hearing

AAGs defer to defense council if in agreement with proposed dependency orders. No agreement, indicate if prepared for trial.  
Parties not present, default testimony may be taken.

**Parties Continue** (past 75 days needs order granting exceptional circumstance) the hearing it is now a motion to continue and diverts process.  
To be FFHRG enter Order: Default, or Agreed Order

**Hearing Code:**  
FFHRG—fact finding hearing  
FFDHRG –fact finding and disposition hearing  
Per Manual: the FFDHRG and DSPHRG (disposition Hearing) code may be used more than one time when separate disposition hearings are held to resolve separate issues in a case.

Schedule Next Hearing: FDRHRG

**Order from hearing:**  
Order of Dependency (Code based off selection)

## AG Sends Proposed Order

AG sends Proposed Dep Order to Parties approximately 45 days before Fact Finding date

**Response/Answer**

Parties send AG response before Fact Finding date

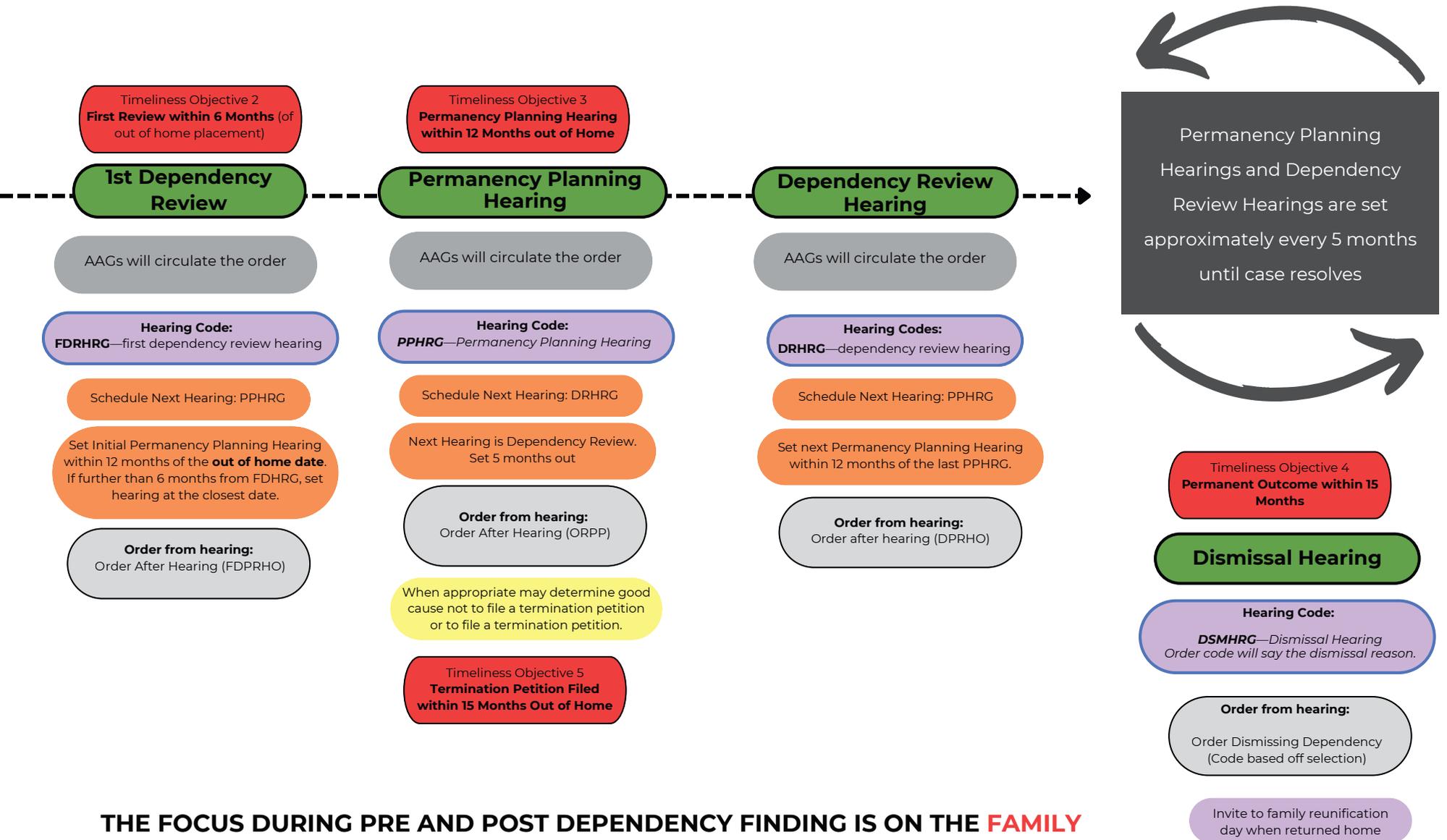
AG determines need for Order for Publication

## Dependency Found

Set next hearing: Disposition or First Dependency Review

ECC/FTC Coordinator present for cases coming into their program.

# Local County Dependency Case Flow: Post Dependency Finding



**THE FOCUS DURING PRE AND POST DEPENDENCY FINDING IS ON THE FAMILY AND ENSURING SERVICES AND OTHER NECESSARY RESOURCES ARE PROVIDED TO SUPPORT REUNIFICATION.**